Writing a Data Management Plan (DMP) for BRITISH ACADEMY

Context

Most British Academy funding schemes require that any digital resources or datasets resulting from British Academy funded research are deposited in a repository and made freely available (confidentiality permitting). This is worded slightly differently for different funding schemes. The information can be found in the guidance notes for each scheme (available via https://www.thebritishacademy.ac.uk/funding/funding-opportunities)

Does the funder require a DMP?

British Academy does not require a separate DMP, but a short statement (approx. 500 words) in the relevant section of the grant application form.

What to include in your DMP

If your research will not produce a digital resource or dataset, state that in the relevant section of the form.

If your research will result in the production of a digital resource or dataset, British Academy does not provide a template for what should be included in the application. However, it is advisable to include the following:

- Description of the digital resource/dataset that will be produced
- If a digital resource is to be produced:
  - whether it is the primary product of the research
  - that you will seek appropriate technical advice before commencing the project
- Whether the dataset will include personal information and, if so, how you will meet data protection requirements.
- How the resource/dataset will be stored, backed up and kept secure during the life of the project
- How you will deposit it and make it publicly available, and for how long.

What costs can be included?

British Academy will only fund direct costs, as detailed in the guidance notes for each scheme.
What weight is given to data management by the funder?

- The application form includes a mandatory section on data management, as detailed above.
- At the end of the project, digital resources/datasets must be deposited in a repository, unless a waiver is agreed (e.g. on grounds of confidentiality/data protection).
- Failure to do this, and to include it in the end of grant report, could result in penalty listing https://www.thebritishacademy.ac.uk/funding/monitoring-and-evaluation.

Does the funder stipulate a data repository and/or time scale for deposit of data?

- British Academy does not specify a particular data repository for deposit of digital resources or datasets. DMU researchers can use DMU Figshare to deposit their data.

- No timescales are given for deposit of digital resources or datasets. However, indications are that these should be deposited and made freely available as soon as possible.

DMU Support in DMP writing

Information and guidance available to DMU research staff is detailed on DMU Connect at https://tinyurl.com/RDMSupport.